

RTC/IL ORDER FORM

Mail order form and check to:

University of Kansas
 RTC/IL Publications
 1000 Sunnyside Ave., Room 4089 Dole Center
 Lawrence, KS 66045-7555
 Phone: 785-864-4095

Fax order form and P.O. to:

Attn: Publications Dept.
 (785) 864-5063

Bill to: _____

Ship to: _____

PLEASE NOTE: All orders must be pre-paid using check, cash, or purchase order. We cannot accept credit cards.

International orders will be billed actual shipping charges, plus insurance, plus \$3.00 handling fee. For shipments to countries where U.S. Postal Service will not insure delivery, we will ship only if you are willing to assume responsibility for loss. **Please allow 4-6 weeks for delivery. The RTC/IL is not responsible for lost orders.**

(1) Item #	(2) Quantity	(3) Unit Price	(4) Subtotal (2 x 3)	(5) Shipping Weight		(6) Total Shipping Wt. (2 x 5)		(7) Total Shipping (see below)	(8) Total (4 + 7)	(9) Alternate Format (see below)
				Lbs.	Oz.	Lbs.	Oz.			
Comments:								Subtotal		
								Handling	2.00	
								Grand Total		

Shipping Charges

<u>Weight</u>	<u>Add</u>
Under 5 lbs.	4.00
6-10 lbs.	6.00
11-15 lbs.	7.50
16-20 lbs.	9.50
21 lbs & over	9.50 plus .40 for each additional pound over 21 lbs.

Alternate Formats Available

Braille
 Large Print
 Audio Cassette
 Computer Disk in Rich Text Format
If you do not specify, standard format will be shipped.